

Bonner Soil & Water Conservation District

Monthly Board Meeting Minutes

Date: Tuesday, January 7, 2020
Time: 1:00 pm Meeting
Place: 1224 Washington Ave. Suite 101, Sandpoint, ID

Attendance:

Dale Van Stone, BSWCD	Glenn Kibbey, BSWCD	Linda O'Hare, BSWCD
Terry McGuirk, BSWCD	Sarah Garcia, BSWCD	Molly McCahon, POBC
Harry Menser, BSWCD	Greg Becker, NRCS	Jessica Erickson, PRWC
Jim Stevens, BSWCD	Gail Bolin, WF	Jennifer Jensen U of I,
John Gaddess, BSWCD	Brad Shelton, ISWCC	

Absent: Chase Youngdahl, weed dept.

The meeting was called to order at 1:07pm by Chairman Dale Van Stone.

Approval of Minutes: John moved, seconded by Harry, to approve the December 2019 minutes, the motion carried.

Financial Report: BSWCD Treasurer Jim Stevens reported he had reviewed the postponed financials from September to Current and recommended approval. Harry moved, and John seconded, the motion to approval the September through December financial reports, the motion carried.

- ii. **Columbia Bank signature cards** and contact info were updated by board members
- iii. **Horizon Funds:** Harry moved, and Jim seconded a motion to transfer the funds currently held at Horizon Credit Union to LGIP, the motion carried.
- iv. **Dues/Donations:** Terry moved, and Harry seconded a motion to pay \$775 in NACD annual Dues. the motion carried. Harry moved, and John seconded a motion to donate \$50 to Ag in the Classroom. the motion carried.
- V, **POBC Financials:** Jim moved, and Terry seconded a motion to honor Molly's request for the BSWCD Board to acknowledge the financial standing of the Lakes Commissions as outlined in the email from Maggie Lyons after her review of the Financial statement provided to Molly by the District Admin. A memo will be drafted acknowledging the Lakes commissions expenditures as of 11/30/2019 \$60,345.90 leaving an available balance of \$73,354.10. the motion carried

Election of Officers: Terry moved, and John seconded a motion to retain officers we have in place for 2020. Dale Van Stone, Board Chair; Harry Menser Vice- Board Chair; Jim Stevens, Treasurer. the motion carried.

AGENCY REPORTS

POBC Molly McCahon: Molly presented the Board with a written report clarifying her lack of involvement thus far in the district organizational review process other than meeting with Maggie Lyons. Molly also listed for the Board her requested protocol related to meeting minutes and agenda notice and requested that in the future if any district decisions will impact the POBC that she has at least 5 business days' notice. In addition, that draft meeting minutes be provided for review in advance of going to the public. Terry moved, and Harry seconded a motion that draft meeting minutes will be provided to the Board and anyone who participated 48hrs. prior to publishing the draft minutes. the motion carried.

PRWC – Jessica Erickson: Jessica informed the board that she had completed the annual work summaries for his Avista Funding. Jessica also worked with Greg (NRCS) on several projects in the county as well as met with Glenn & Linda regarding the organizational review and critical path. Working with Ken B. Jessica is developing the PR management addendum including a technical team to develop, summarize, and prioritize the projects in the watershed.

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Water Festival Gail Bolin: Gail reported she had met with Linda, Glenn, and Sarah and provided her feedback for her role as the WF coordinator as well as how that impacted the critical path. The date for the Water Festival is set and she has contacted schools and teachers. Approximately 430 students will be expected over the two-day event. Grant writing and prep work is in full swing.

Brad Shelton – ISWCC: Brad updated the Board regarding upcoming legislative meetings and the Governor's direction to reduce budgets by 1% from last year's budget, approx. \$30k.

Jennifer Jensen – U of I: Jennifer updated the Board that she had received the grant the District wrote a letter of support for designed to assist/educate beginning farmers/ranchers. The program will be a 3-part workshop that will have a different area of focus each session. Upcoming WSU – Women in Ag Conference will be broadcast at the Organic Ag Center with the goal for the event to be a retreat with networking opportunities for those who attend locally. The small organic workshop was well received, and U of I may hold an Organic Ag conference this Fall as well as looking at updating their specialty farming publication.

NRCS – Greg Becker: Greg updated the board on the Hickson/Grouse Creek project status as well as the Reynolds project. Bree Whitehead, new Sandpoint soil con. will be working out of the Bozeman State office until she completes her masters and then will be based in Sandpoint.

OLD BUSINESS

District Organizational Analysis: progress updates were provided by the individual Committee members. Jim provided an overview of his interactions with the advisor accountant Maggie Lyons. Harry moved, Terry seconded a motion approving up to \$15,000 to be allocated for Maggie Lyons of Resolve Financial to proceed with creating a new chart of accounts, accounting guidelines, and working with Dawna Reynolds of Legacy Financial group to update financials with the progress to be reevaluated at the February board meeting.

Legislative Days: Sarah reminded the Board that she would be out of the office Monday & Tuesday to represent the Division at the state capital for IASCD Legislative Days.

Montana AIS Summit Report: Sarah passed around the materials that she received at the AIS Summit and went over some of the highlights of the event. Due to the wealth of knowledge and collaboration that resulted from the event Sarah strongly recommended attending any future training opportunities.

Boat Station Wrap up: Sarah provided the board with Nic Zurfluh's email related to the changes for the 2020 station season as well as informed them that the remaining funds from 2019 had been returned to ISDA via check.

Montana AIS Summit – Dec. 4th & 5th Sarah reminded the Board she would be out of the office for two days to attend the Montana AIS Summit in Helena.

NEW BUSINESS

ICRMP Training: All those in attendance were reminded and invited to attend the in-person ICRMP training that will take place Thursday Jan. 16th at the East Bonner County Library at 9am. The training will focus on Open Meeting Law and being part of a publicly elected board.

Annual Plan of Work: The board was provided copies of the annual plan of work/5yr plan to review as it will need to be updated in February to accommodate the ISWCC reporting schedule.

Civil Rights / EEO: There were no updates to Civil Rights/EEO.

Bonner SWCD by Sarah Garcia: Sarah provided the Board with an overview of the work completed this month. *All services of the Bonner Soil & Water Conservation District and the USDA Natural Resources Conservation Service are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 263-5310 five (5) days prior to the meeting so that suitable arrangements can be made.*

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The meeting was adjourned at 3:38p.

District Supervisor Signature

Date

DRAFT

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