

# Bonner Soil & Water Conservation District

## Monthly Board Meeting Minutes

Date: Tuesday, February 4, 2020  
Time: 1:00 pm Meeting  
Place: 1224 Washington Ave. Suite 101, Sandpoint, ID

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### Attendance:

Dale Van Stone, BSWCD	Glenn Kibbey, BSWCD	Linda O'Hare, BSWCD
Terry McGuirk, BSWCD	Sarah Garcia, BSWCD	
Harry Menser, BSWCD	Greg Becker, NRCS	
Jim Stevens, BSWCD	Gail Bolin, WF	
John Gaddess, BSWCD	Jessica Erickson, PRWC	

Absent: Chase Youngdahl, Weed Dept.; Brad Shelton, ISWCC; Molly McCahon, POBC; Jennifer Jensen U of I,

The meeting was called to order at 1:08pm by Chairman Dale Van Stone.

**Approval of Minutes:** Harry moved, seconded by Jim, to approve the January 2020 minutes, *the motion carried.*

**Financial Report:** BSWCD Treasurer Jim Stevens reported that there was not a financial packet for this board meeting as Maggie Lyons of Resolve Financial Group is in the process of creating a new chart of accounts for the District and that financials would be reviewed and presented when that was complete. I. Harry moved, and John seconded, the motion to delay the review of the January financial reports until the new chart of accounts was in place, *the motion carried.*

**Envirothon Donation Request:** Harry moved, and John seconded a motion to send a donation of \$50 in support of the Idaho Envirothon. *the motion carried.*

### AGENCY REPORTS

**POBC Molly McCahon:** Molly emailed a written report to the board prior to the meeting as she was unable to attend.

**PRWC – Jessica Erickson:** Jessica updated the board on the work completed in January on both the Upper Pack/McCormick assessment project as well as an overview of how the collaborative management addendum process will work. In addition to these projects time has also been devoted this period to Water Festival steering committee meetings and reviewing the organizational analysis in relation to her role and needs.

**Water Festival Gail Bolin:** Gail reported that the Water Festival planning was well underway with 450 students now projected. In-class training will begin in March to be able to complete by the end of April due to the earlier event date this year.

**NRCS – Greg Becker:** Greg updated the board that the all employee meeting has been rescheduled and he may now be able to assist with the Water Festival setup. Currently still accepting EQIP applications as they have not been given a cutoff date yet. We did not receive funding from Avista for the Holderman/lightning Creek project however there may be other funding options including through Kootenai Tribe in Boundary county. If the funding was provided through the Tribe Greg suggested that the board consider Boundary SCD handle administration. Greg informed the board that Ara Andrea (IDL), Jeff Lau (FS), and himself would have a presentation for the board in March in relation to the shared stewardship program

### OLD BUSINESS

**Annual Plan of Work:** The board was reminded of the upcoming due date. The Board agreed to review ahead of the March Board meeting.

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**District Organizational Analysis:** progress updates were provided by the individual Committee members regarding progress to date of the Critical Path, QB Chart of account update, and personnel policy update. In addition, the committee presented to the Board for review that program coordinators hours devoted to assisting the district with its organizational analysis be compensated from district funds vs. program funds. John moved, and Jim seconded a motion for the District to cover the expense of coordinators for hours expended on the Districts organizational analysis. *the motion carried.* The Board agreed to meet at 11:30am on March 3<sup>rd</sup> for a short work group to work on updating the Districts Personnel Policy. Terry requested that a running total of what has been spent in relation to the organizational analysis project be provided at the next board meeting.

**ICRMP Training:** The Board discussed highlights of the recent ICRMP training that was attended by the Board as well as by Sarah & Glenn.

### **NEW BUSINESS**

**2020 Boat Station Kick-Off:** Sarah provided the board with the 2020 ISDA MOU for administering the Aquatic Invasive Species Inspection Stations (Boat Stations). Email exchanges including projected budget ledgers and requests for inspector increases were also provided to the board. The season is expected to run from 4/17/2020-9/30/2020 at Clark Fork; and 5/1/2020-9/30/2020 at Albeni Falls & Samuels. Sarah informed the Board that once negotiations were completed, she anticipated having a MOU to present to the Board for the March board meeting.

**Master Forest Stewards Presentation Report:** Sarah reported that the presentation went smoothly and thanked John for partnering with her for the presentation as well as Harry for showing his support by attending. The event resulted in 2 volunteers having signing up to volunteer at their first forestry contest event.

**Division 1 Spring meeting:** The Division 1 fall meeting will be held in Bonners Ferry on March 27<sup>th</sup> with location and agenda to be announced at a later date.

**Seedling Pick-up/Delivery:** Dates have been set for seedling delivery/sorting (April 6<sup>th</sup>) and community pickup will be April 7<sup>th</sup>.

**Civil Rights / EEO:** There were no updates to Civil Rights/EEO.

**Bonner SWCD by Sarah Garcia:** Sarah provided the Board with a written overview of the work completed this month as well as an overview of the Legislative Days event she attended in Boise.

The meeting was adjourned at 3:05p.

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District Supervisor Signature

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