# Date: Tuesday, November 5th, 2019

# Time: 1:00 pm Meeting

Place: 1224 Washington Ave. Suite 101, Sandpoint, ID

Attendance:

Dale Van Stone, BSWCD John Gaddess, BSWCD Jessica Erikson, PRWC

Terry McGuirk, BSWCD Sarah Garcia, BSWCD Chase Youngdahl, Weeds Dept.

Harry Menser, BSWCD Greg Becker, NRCS

Jim Stevens, BSWCD Brad Shelton, ISWCC

Absent: Molly McCahon POBC, Jennifer Jensen U of I,

The meeting was called to order at 1:05pm by Chairman Dale Van Stone.

**Approval of Minutes:** John moved, seconded by Terry, to approve the October 2019 minutes, *the motion carried.*

**Financial Report:** John moved, and Terry seconded, the motion to delay the review of the September & October

financials, *the motion carried.*

Harry Moved, and Jim seconded, the motion to update all Banking Institution accounts to reflect the current BSWCD Board of Dale Van Stone, Jim Stevens, Harry Menser, Terry McGuirk and John Gaddess as account signers and remove all former Board Members from these accounts, *the motion carried.*

**OLD BUSINESS**

**Quick Books Training Report:**  Glenn presented the Board with a written report of the QuickBooks training that Glenn and Sarah attended *(Attached).*

**Division I Fall Meeting Report:** Harry and Jim provided the Board with an overview of the Division Meeting including the concerns regarding the handling of the Franklin County situation. A draft letter addressed to the ISWCC president addressing the Districts concerns was presented to the Board. The letter was reviewed and discussed. John moved, and Harry seconded a motion to approve the general format and tone of the letter with Board signatures obtained pending any suggested edits after letter review by Division I Chair Tom Daniels, *the motion carried.* PSP Meeting: Overview of PSP meeting was provided to Board with update on progress of sale.

**ICRMP Training:** Brief overview was provided of training including Sarah’s effort to set up a time for District specific training with ICRMP Risk Manager Jim McNall. There was discussion of the benefits of this training.

**East Spring Creek 319 Grant Update:** Sarah updated Board on status of the invoicing process and there was discussion of timeframe to be able to provide reimbursement to Bonner County Road & Bridge.

**State Conference – Nov. 12-15th** Sarah reminded Board she would be out of the office for the week of Nov. 11-15th to attend Annual IASCD conference.

**NEW BUSINESS**

**Local Led Work Group Meeting:** Greg invited those in attendance to attend the LWG to be held Tuesday Nov. 19th at the U of I Organic Ag center at 1pm.

**District Performance Management/Operational Review:** Jim presented an overview of what the District hopes to achieve by completing the Operational review with written input provided by Glenn Kibbey, Linda O’Hare, and Sarah Garcia. The matter was discussed extensively. John moved that the District move forward with utilizing Maggie Lyons consulting services to gather a scope of work with step by step approval currently up to 10hrs with a suggested 50/50 cost share with POBC. Terry seconded the motion, *the motion carried.* Dale and Jim presented the request to separate the POBC Funding into its own bank account under the Districts name. Discussion ensued regarding the benefits challenges associated with this adjustment. Harry moved, and John seconded separating funding from the Districts main account after input received from Maggie. *the motion carried.* Molly’s letters regarding obtaining office space as well as approval letter from Ford Eleasser, Lakes Commission Chair were acknowledged and discussed in addition the board was presented with the lease agreement Molly was requesting to enter into for office space at the Columbia Bank building. Terry moved, and Harry seconded the motion to approve signing the month to month lease agreement for a separate office space for Molly on behalf of the Lakes Commission. *The motion carried via a majority vote.*

**Water Festival Coordinator Contract Agreement:** The Board reviewed and discussed the Contract agreement. Harry moved, John seconded the motion to enter into a contractual agreement with Gail Bolin of Earthwise to serve as the Coordinator for Water Festival again in 2020. *the motion carried.*

**Health Insurance 2020:**  Jim moved, Harry seconded the motion to postpone this discussion to the December agenda.

**Christmas Meeting**: The Board agreed to hold this year’s Christmas Meeting at Ivano’s in early December.

**Civil Rights / EEO:** There were no updates to Civil Rights/EEO.

**AGENCY REPORTS**

**NRCS Greg Becker:** Greg made board aware that NRCS was looking to renew MOU’s with Districts and provided a copy for review. Bree Whitehead was introduced as a graduate student in the pathways program who is slated to back fill the vacant position in the office in May 2020. Greg recommended that based on the number of Willows that would be cut in the upcoming month for the Reynolds & Clark Fork delta that the District purchase a second chain saw and associated PPE. Terry moved that the Board approve purchasing a second chainsaw and equipment up to $700.00. Jim seconded, *the motion carried.* Due to qualified volunteer support and the savings of not having to pay a sawyer Greg recommended the Board provide Lunch and Refreshments for Willow cutting days. Harry moved, and Jim seconded the motion to provide lunch and refreshments for willow cutting volunteers. *the motion carried.* Greg further updated on the current NRCS/District projects.

**Weed Department Chase Youngdahl:** Chase updated on Scotch Broom rapid response/special focus especially in the Hope area but anywhere in County. He requested that if any is observed we notify him. He recently identified Hoary Alyssum in Selle Valley which is a new invasive to our area. He is running low on the newest weed book as they were well received.

**PRWC Jessica Erickson:**  Jessica provided an overview of her work this month including work in the Upper Pack/McCormick with Geo-Engineers, Redd counts, NRCS work completed, and informed the Board she had submitted a proposal to Avista to renew the Pack River Watershed Council funding for 2020.

**ISWCC Brad Shelton:** Brad informed the Board of updates to the proposed 5% holdback, discussion followed. The Basin Advisor Group (B.A.G) is seeking to fill a vacant seat.

**Bonner SWCD by Sarah Garcia:** Sarah provided the Board a written report. *Attached.*

**Executive Session**

The meeting was adjourned at 4:15p.

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District Supervisor Signature Date