



Bonner Soil & Water Conservation District Monthly Board Meeting Minutes

Date: Tuesday, September 9, 2008
Time: 2:00 p.m.
Place: 1224 Washington Ave., Suite 101 – Sandpoint Field Office

Attendance: Herman Collins, BSWCD Fairy Delay, Associate
Dale Van Stone, BSWCD Greg Becker, NRCS
Vern Hollett, BSWCD Linda O'Hare, BSWCD
Cassie Tauber, BSWCD

Absent: Alice Wallace, BSWCD; Ed Nurmi, Associate; Jamie Davis, IASCD

The meeting was called to order at 2:20 p.m. by Chairman Herman Collins.

Approval of Minutes:

Dale moved to approve the August 19, 2008 and Vern seconded the motion. *The motion carried.*

Financial Report:

Vern reviewed the August financial reports and moved they be approved. Dale seconded the motion. *The motion carried.* The board reviewed Pack River Watershed Coordinator Jessica Erickson's request for mileage along with her hourly contract work. Dale moved to pay her mileage and get an MOA prepared regarding that position by the next meeting. Vern seconded the motion. *The motion carried.* Herman and Gregg will meet with Jessica regarding the goals of the Watershed Council and the responsibilities of the Coordinator.

AGENCY REPORTS

IASCD: Jamie was on vacation – Herman presented her draft application for the Inland Northwest Community Foundation Grant. Cassie moved to sponsor the grant proposal, Dale seconded the motion. *The motion carried.*

BSWCD: Linda O'Hare reviewed her written report:

- L*A*S: Met September 3rd to review the requirements of 2008 POBC Grant and possibility of achieving them, as we are behind in site visits. Kate said she would work with Tom Herron from IDEQ, and they suggested minor revisions to the "Scope of Work" and "Work Plan", which would not change the original grant. Dale moved to approve the revised Work Plan and Scope of Work. These revisions included adding the month of November for site visits, and including in the required 24 sites visits per week the homes visited and materials that were left, even though a site visit form was not filled out. Cassie seconded the motion. *The motion carried.*
- Waterjet Stinger: All parts have been received, and it should be finished this week.
- Boater Survey: Surveying will end this month. Kate and Linda will meet with the surveyors on October 3rd to review progress and evaluate the program.

- 319 IDEQ Tour: August 26th IDEQ representatives Dave Pisarski, Jerry West, Tyson Cline and Kristin Keith met Diane Williams from Tri-State and Linda at Memorial Field to review the two BMP projects there, as well as the bottom barrier project at Garfield Bay.
- 2008 IASCD Conference: Registration information is on the IASCD website.
- Candidate Election Forms: All three supervisors' petitions are completed and signed and approved by the Clerk of Court.
- Linda completed eAuthentication for NRCS Computer access.
- CPA Bill Schulte is working on the audit and should be finished by Friday.
- Linda requested permission to attend Division I/II training on 319 grants to be held in Moscow on September 25th, as well as the afternoon of the 24th to work in Plummer on conference materials. Vern moved to approve Linda attend the training, Dale seconded the motion. *The motion carried.* Expenses will be covered by IDEA.
- Linda thanked the board for her raise.

NRCS: Greg Becker reported as follows:

- The Pilot Septic Project committee has chosen 5 priority areas to present information to regarding upgrading of outdated septic systems. Their first priority has good potential, but the owners are not ready yet. Kermit Kiebert is doing a similar septic upgrade project at Hope. Greg will review projects in October.
- 2009 EQIP Applications have reached 30, the most Greg has known of in this area. Greg reviewed his Progress Report percentages with the board, which were excellent.
- Greg requested board approval to submit the Payment Approval Form for EQIP-WQPA Contract #740211070NA. Dale moved and Cassie seconded the motion to have Herman sign the form. *The motion carried.* Greg requested board approval to submit the Payment Application for \$277.64 for the same EQIP-WQPA contract. Dale moved and Vern seconded the motion to sign the Payment Application. *The motion carried.*

OLD BUSINESS

Boater Survey: The MOA with U.S. Army Corps of Engineers approved at the last meeting is not needed. Clean Lakes, Inc. is going to provide \$2000 additional dollars for the surveys. Dale moved and Vern seconded the motion to approve the MOA with Clean Lakes, Inc., for \$2000 funding for Boater Surveys. *The motion carried.*

Audit: With the new regulations this year, if an audit is going to be completed after September 15th, a letter from the board must be received by Kathie Shea on September 10th. The board approved sending this letter in case the audit is late.

NEW BUSINESS

Division I Fall Meeting: Herman will be out of state and unable to attend. At this time Dale, Cassie, Alice, Greg and Linda will attend. Vern will let Linda know if he can attend.

IASCD State Conference, November 16-19 in Coeur d'Alene: Dale moved to donate \$25 for door prizes at the state conference, Vern seconded the motion. *The motion carried.* All board members hope to attend the conference. Linda will wait to hear back from Vern and Cassie re their attendance, then will make all the room reservations and pay with a district check.

NRCS/IASCD/ISCC/District Cooperative Working Agreement : Jeff Burwell, the new NRCS Idaho State Conservationist, has sent a new Cooperative Working Agreement that any revisions need to be approved by all parties and signed by the end of October. Board members will review the new agreement and act on it at the October 7th board meeting.

ISCC Insurance Coverage Fact Sheet: The board reviewed the updated coverage.

Correspondence was reviewed.

The meeting was adjourned at 4:30.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

District Supervisor Signature

Date

Recap of Motions:

Approval of August 19, 2008 minutes

Approval of August financial reports

Approval of paying mileage to Jessica Erickson

Approval of Inland Northwest Community Foundation Grant application for LAS position

Approval of revised POBC LAS Work Plan and Scope of Work

Approval of Linda attending Division I/II training

Approval of EQIP-WQPA Payment Approval Form

Approval of EQIP-WQPA Payment Application Form

Approval of MOA with Clean Lakes for \$2000 for Boater Surveys

Approval of paying \$25 for IASCD state conference door prizes

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