



## Bonner Soil & Water Conservation District Monthly Board Meeting Minutes

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Date: Tuesday, October 7, 2008  
Time: 2:00 p.m.  
Place: 1224 Washington Ave., Suite 101 – Sandpoint Field Office

Attendance: Dale Van Stone, BSWCD                      Greg Becker, NRCS  
Alice Wallace, BSWCD                                  Jamie Davis, IASCD  
Cassie Tauber, BSWCD                                Linda O'Hare, BSWCD  
Fairy Delay, Associate

Absent: Herman Collins, BSWCD; Vern Hollett, BSWCD; Ed Nurmi, Associate

The meeting was called to order at 2:10 p.m. by Vice-Chairman Dale Van Stone.

### **Approval of Minutes:**

Alice moved to approve the September 2008 minutes and Cassie seconded the motion. *The motion carried.*

### **Financial Report:**

Alice reviewed the September financial report and moved it be approved. Cassie seconded the motion. *The motion carried.* Alice moved to approve the transfer of \$4,470.76 from the LGIP to Panhandle State Bank, \$4000 for Boater Survey and \$470.76 for TransCanada LAS Div. I. Cassie seconded the motion, *the motion carried.*

### **AGENCY REPORTS**

**NRCS:** Greg Becker highlighted his written report as follows:

- Pilot Septic Project – He has done on-ground site visits with 3 potential subdivisions between Garfield Bay and Hwy 95 that are ideal. They have 5-10 homes on individual systems near each other where land is available 300 feet from shore for a common drain field.
- QAR – Quality Assurance Review of the Sandpoint Field Office was held the week of September 22<sup>nd</sup>. The team gives commendations, recommendations and action items. Our office is doing well in the areas of urban planning and office relationships.
- Other areas covered on Greg's report include: site visits for City Parks O&M Plan, compiling evaluation data for all past streambank work, LAS coordinator job description, site visits beginning for 09EQIP 30 applicants, wetland determinations, Nearshore Committee developing public awareness campaign, Fish Creek field work and design with Bill Lillibridge, Photo documentation of changes at Schweitzer Snowtel site, and Bonner County code revision ad hoc committee conclusion.

**IASCD:** Jamie reported as follows:

- Aquatic Invasive Species Task Force is finalizing their strategic plan. Flowering rush has been found in Clark Fork Delta, they are organizing groups to pull, looking into best way and best time. Clean Lakes patented hose underwater application method looks to be more successful in herbicide application. Quagga Mussel is a new aquatic species the committee would like to establish prevention methods for before it arrives.
- Division I L\*A\*S – Representatives from all water bodies except Spokane River were represented at the recent Rathdrum Lakes Council meeting in September – they meet again November 6<sup>th</sup>. Jamie and IDEQ have now visited all the lake associations individually who are in the Rathdrum aquifer. The Division I Steering Committee met mid September and visited potential BMP sites – they meet again on November 5<sup>th</sup>.
- Jamie presented on L\*A\*S at the Oregon Lakes Assoc. meeting in September.
- Nearshore Committee is working on marketing campaign for Pend Oreille and Priest Lakes – will probably use the same logo as L\*A\*S to help provide focus for water quality so landowners are not confused with intent of different organizations.
- Jamie will contact Keith Kinnard, Daily Bee, with information for an article on the status of the L\*A\*S\* Program.
- Pend Oreille Basin Lakes Commission has given verbal approval for funding in 2009 for L\*A\*S at Priest Lake – 500 copies of book printed, 500 hours for coordinator.
- S.E.E.P. – A workshop was held in August at Hauser Lake. The committee is working on a marketing plan to get information to landowners so they hire contractors and landscapers who have had the S.E.E.P. training.

**BSWCD:** Linda O'Hare reviewed her written report:

- L\*A\*S: Met October 2<sup>nd</sup> – We have completed 80 site visits with an estimated 75 brochures distributed – so our revised goal of 150 site visits completed including brochures is already achieved. We hope to be closer to the 150 actual visits by the end of November. Also discussed a plan for hiring a new coordinator for 2009.
- USFWS Grant for Waterjet Stinger and 2 Pounders: Completed and in use.
- Boater Survey: Met October 3<sup>rd</sup> with all surveyors. They completed exit survey and turned in all their survey forms – Lori will compile by end of October.
- 2008 Conference: Panel for Tuesday afternoon has been set; 85% of rooms reserved.
- Tree seedling sale: 48 order forms have been mailed – prices with RC&D did not increase, so our prices are the same as 2008.
- Election: Oct. 15<sup>th</sup> is deadline for write-in candidates – if none, election is done.
- 319 Training in Moscow was excellent. Kudos to Jamie & Ken Stinson for their presentations.
- Attended Chamber Business ID Theft Training with Herman – good information.
- Water Festival – Overview meeting held, need more funding next year – would BSWCD consider increasing donation from \$500 to \$600. Alice suggested presenting festival budget for board's review when they determine donation in the spring.

## **OLD BUSINESS**

**Audit:** Audit was sent to Boise by September 15<sup>th</sup> deadline. Auditor Leonard Schulte submitted a bill for \$2500 which was the quote he had given. He put in additional time, and he included an additional \$400 bill for the extra hours. He said he knew it was at the discretion of the board to pay the extra. Cassie moved to pay half of the additional bill, or a total of \$2700. Alice seconded the motion, and *the motion carried.*

**2008 Conference:** The two proposed resolutions were discussed, and the board supported both.

**Division I Fall Meeting:** Dale volunteered to drive his van, and everyone going will meet at the office at 8 am October 9<sup>th</sup>. Alice moved and Cassie seconded the motion to pay registration for those attending the Division I Fall meeting from BSWCD on October 9<sup>th</sup>. *The motion carried.*

## **NEW BUSINESS**

**Division I L\*A\*S TransCanada Grant:** This grant covers funding for S.E.E.P. workshops and presentations, including the purchase of a screen. Jamie has found it more important to have a laminating machine and a portable PA system with a microphone. Cassie moved we approve the necessary equipment to give presentations. Alice seconded, and *the motion carried.*

**Lower West Branch Priest River WQPA:** Biff Burleigh met with Herman, Jamie, Greg and Linda on September 18<sup>th</sup> regarding contract #LWB 05-01. It was decided to give the landowner a letter outlining their requirements to complete this contract by the end of the year, or the board would consider terminating the contract. Jamie delivered a letter to them with some modified requirements, and a form they signed verifying they had received the modified contract letter and agreed to let the board know by October 3<sup>rd</sup> if they would continue with the contract. They decided not to continue. Alice moved and Cassie seconded the motion to cancel WQPA Contract #LWB 05-01. *The motion carried.*

**NRCS/IASCD/ISCC/District Cooperative Working Agreement:** The updated changes are not significantly different from the previous agreement. Cassie moved and Alice seconded the motion to have Herman sign the Agreement. *The motion carried.*

**Additional Associate:** Alice moved and Cassie seconded the motion to have Linda invite Kate Wilson to be an Associate of BSWCD. *The motion carried.*

**L\*A\*S Coordinator for 2009:** The board approved the advertising for the 2009 L\*A\*S position and accepting applications October through December, then screening and interviewing in January, submitting a name for approval at the February meeting, and the new coordinator would begin working March 1<sup>st</sup> through November. The position will be funded for 1000 hours from the 2009 319 grant, and 500 hours from the Lakes Commission funding for Priest Lake L\*A\*S – this ends up full time for 9 months of the year.

**Fire Prevention Ad in Daily Bee:** The board was not in support of sponsoring this ad.

**Idaho State Land & Soil Evaluation Event:** Alice moved and Cassie seconded the motion to donate \$50 to this event. *The motion carried.*

**D & O Insurance Renewal:** Alice moved and Cassie seconded the motion to have Herman sign the Renewable Application for Employment Practices Liability with Swett & Crawford Group. *The motion carried.*

**SEP IRA:** Alice moved and Cassie seconded the motion to approve a \$500 SEP IRA for the district employee for 2008. *The motion carried.*

**December Meeting:** The December meeting will be held at the home of Dale and JoAnn Van Stone on December 13<sup>th</sup>.

Cassie reported the Winged Horse organization has \$500 a year funding for water quality or conservation projects on the Pack River. They would like Bonner SWCD to help identify or prioritize a project, maybe even cost-share with them. This will be discussed more at the next meeting.

The next meeting will be held Election Day, November 4<sup>th</sup>, at 2:00 p.m.

The meeting was adjourned at 4:15.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

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District Supervisor Signature

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Date

**Recap of Motions:**

Approval of September 2008 minutes

Approval of September financial reports

Approval of transfer of \$4470.76 from LGIP to PSB

Approval of paying the auditor an additional \$200, for a total of \$2700

Approval of paying registration for the Division I meeting on October 9th

Approval of purchasing necessary presentation equipment through TransCanada grant

Approval of cancelling WQPA contract #LWB 05-01

Approval of NRCS/IASCD/ISCC District Cooperative Working Agreement

Approval of inviting Kate Wilson to be an Associate

Approval of donating \$50 to Idaho State Land & Soil Evaluation Event

Approval of D & O Liability Insurance Renewal

Approval of paying \$500 SEP IRA for district employee

*All services of the Bonner Soil & Water Conservation District and the USDA Natural Resources Conservation Service are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 263-5310 five (5) days prior to the meeting so that suitable arrangements can be made.*