



Bonner Soil & Water Conservation District Monthly Board Meeting Minutes

Date: Tuesday, August 19, 2008
Time: 5:00 p.m.
Place: 134 Monarch View Lane - Hope

Attendance: Herman Collins, BSWCD Jamie Davis, IASCD
Dale Van Stone, BSWCD Greg Becker, NRCS
Alice Wallace, BSWCD Linda O'Hare, BSWCD
Cassie Tauber, BSWCD

Absent: Vernon Hollett, BSWCD; Ed Nurmi, Associate; Fairy Delay, Associate

The meeting was called to order at 5:00 p.m. by Chairman Herman Collins.

Approval of Minutes:

Alice moved to approve the June 3, 2008, minutes and the June 19, 2008, special meeting minutes as presented. Dale seconded the motion. *The motion carried.*

Financial Report:

The board reviewed the June and July financial reports. Alice moved the reports be approved, Dale seconded the motion. *The motion carried.* Linda reviewed the checks for payment. Dale moved and Alice seconded the motion to pay all the bills submitted. *The motion carried.* Linda reviewed the donations and expenses for the Ray Delay Memorial Fund. Dale moved and Alice seconded the motion to have BSWCD donate \$112.50 toward that fund to accompany the donations in the same amount from Idaho Forest Owner's Association, Panhandle Lakes RC&D, and Idaho Tree Farm Committee. *The motion carried.*

AGENCY REPORTS

NRCS: Greg Becker reported as follows:

- Progress is going well on the Pilot Septic Project with Tri-State, DEQ, Panhandle Health, F&G, Bonner County, Idaho Conservation League, and Lakes Commission.
- 2009 EQIP Applications have reached 25 and the deadline has been extended to October 31st.
- Greg requested board approval to submit the Payment Approval Form for EQIP-WQPA Contract #740211070Q3. Dale moved and Alice seconded the motion to have Herman sign the form. *The motion carried.*
- Jeff Burwell, the new NRCS State Conservationist, will accompany the Quality Assurance Review team to the Sandpoint Field Office the week of September 22nd.

IASCD: Jamie reviewed her activities:

- Jamie received word that IDEQ did not award BSWCD the Lake*A*Syst grant we applied for through the Drinking Water protection dollars. We did receive final word on the two 319s we applied for, Fish Creek and Lake*A*Syst, and both of those grants were approved at the full amount by IDEQ.

- IDEQ has offered to partner with BSWCD to fund the revision of Lake*A*Syst materials for distribution throughout Division I.
- After tomorrow night, Jamie will have met with all the lake associations who will potentially be members of the Rathdrum Prairie Lakes Group. They include Hauser, Hayden, Twin Lakes, Spirit Lake, Cocolalla Lake, Coeur d'Alene, Priest, Ferman, and Pend Oreille. Tom Herron with IDEQ is in the process of writing grants to help fund this Group. Representatives from these lakes will meet in Hayden on September 4th proceed with plans for the Group.
- Hauser SEEP workshop went well on August 9th.
- Visited 3 lakes, Round, Granite & Kelso with Idaho Department of Ag employee Erin Mader regarding aquatic weeds.

BSWCD: Linda O'Hare reviewed her written report:

- L*A*S: Talina has completed her work cycle with us. John Sugden continues to work 1 day a week and averages 4 site visits. Dawn Petschauer will start in September, and Lori Halcro-Williams is doing boater surveys on the weekends and without a babysitter has not yet been able to find time in the week for L*A*S surveys. We will have a meeting on September 3rd with Kate Wilson to review where we are with that grant.
- Waterjet Stinger: We received the \$3255 from USFWS. Tom Brunner has ordered and received most of the parts, and has requested information from Chris Hoag on a specific valve before it is purchased.
- Boater Survey: Lori Halcro-Williams, Rebecca Holland, and Denise Dombrowski are working out very well as surveyors. Adrian Murillo and Erin Mader are unable to take on that responsibility. Greg helped with the signage. Memorial Field and City Beach are manned both Saturday and Sunday, City Beach also on Thursday and Friday by employees of Clean Lakes. Outlying launch sites are manned on a rotating basis on Saturday and Sunday. When boat traffic slows in September, we will only have the surveyors on Saturday and Sunday. Lori will help with the compilation and reporting.
- Fairbooth: The theme, "Ewe Bee There for the 80th Fair and 62 Years of Conservation" was used for the booth, and the existing Forestry Contest display and information from the 2007 conference display were utilized. Expenses totaled \$54.67.
- 319 Grant Reimbursement Changes: Dave Pisarski requested feedback on DEQ changing their funding to strictly reimbursement and no advances, and I suggested that was fine but to keep the turnaround for payment to a maximum of 2 weeks.
- 319's and Audit Costs: With the mandated change in audit requirements, DEQ may be willing to allow transfer of funds from one budget area with leftover funds to another budget area to cover the cost of the audit.
- Linda thanked the board for their sensitivity and generosity in the recent loss of Gary Parker.

OLD BUSINESS

Division I Lake*A*Syst TransCanada Corporation Grant. The board had approved Jamie pursuing a grant with TransCanada, and it was allotted to the District. Alice moved and Dale seconded the motion to approve the MOA with TransCanada. *The motion carried.*

Boater Survey:

- Dale moved and Cassie seconded the motion to approve the MOA with Aquatic Ecosystems Restoration Foundation for the \$6000 grant for Boater Survey. *The motion carried.*

- Alice moved and Cassie seconded the motion to approve of hiring the following employees to be paid through IASCD for boater surveys and/or Lake*A*Syst: Lori Halcro-Williams, John Sugden, Rebecca Holland, Denise Dombrowski, Adrian Murillo, Erin Mader, and Dawn Petschauer. *The motion carried.*
- Alice moved and Dale seconded the motion to send a letter to Kootenai-Shoshone SWCD apprising them of the boater survey, and the request to allow one of the surveyors to work at Bay View in Kootenai County. *The motion carried.*
- Kate Wilson has pursued obtaining more funds to continue the boater survey through September, and the U.S. Army Corps of Engineers has agreed to donate \$2000. Alice moved and Cassie seconded the motion to approve the MOA with the United States Army Corps of Engineers. *The motion carried.*

Audit Engagement Letter: Dale moved and Cassie seconded the motion to sign the engagement letter for the 2008 audit with Leonard Schulte, CPA from Bonners Ferry. *The motion carried.* Linda gave copies to the board of information already given to Mr. Schulte.

NEW BUSINESS

Inland Northwest Community Foundation Grant: Jamie reviewed the application process for this grant, and the possibilities of requesting it for either Pend Oreille Lake*A*Syst or Division I Lake*A*Syst. After discussion, Dale moved and Cassie seconded the motion to pursue the grant for Division I Lake*A*Syst with funding for the coordinator for Pend Oreille and supplies for the other lakes in the Panhandle. *The motion carried.*

Panhandle Lakes RC&D Representative and Dues: Dues for \$150 were approved earlier, and Dale moved to have Herman continue as the representative to Panhandle Lakes RC&D with Vernon Hollett as the alternate. Alice seconded the motion, *the motion carried.*

State Mileage change from \$.505 to \$.585: Alice moved and Dale seconded the motion to change the reimbursement for BSWCD to match the state at \$.585 and to be retroactive to July 1, 2008. *The motion carried.*

ClimateCAN Land Use Sub-Committee and Model Forest Policy Program Candidates' Forum: After the board reviewed the Climate CAN letter of request to support the Candidates' Forum as co-sponsor, they felt they did not have enough information at this time to act on that request. Linda will contact them.

2009 Tree Seedling Prices: Linda has already received requests for tree order forms. Alice moved and Dale seconded the motion to keep the seedling prices the same unless Panhandle Lakes RC&D raises theirs, and if so to raise ours to keep the same profit level. *The motion carried.*

Forestry Tour for Division I: Greg has been requested to lead a Forestry Tour for Division I on August 27th, and needs to utilize a meeting room larger than our conference room. Alice moved and Dale seconded the motion to have the district pay the \$15 charge for rental of the Bonner County Extension office meeting room. *The motion carried.*

Dale moved and Alice seconded the motion to go into Executive Session. *The motion carried.*

EXECUTIVE SESSION

Alice moved and Dale seconded the motion to leave Executive Session and return to the regular meeting. The motion carried.

NEW BUSINESS

Alice moved and Dale seconded the motion to give Linda an option of either a \$1.00/hour pay increase or to increase her medical insurance reimbursement by \$150 to \$259.00. The motion carried.

Correspondence was reviewed.

The meeting was adjourned at 6:30.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

District Supervisor Signature

Date

Recap of Motions:

Approval of June 3, 2008 Minutes and June 19, 2008 Special Meeting Minutes

Approval of June and July 2008 financial reports

Approval of paying bills submitted

Approval of contributing \$112.50 to Delay Memorial

Approval of EQIP-WQPA Payment Approval Form for Contract #740211070Q3

Approval of MOA with TransCanada for Division I L*A*S Grant

Approval of MOA with AERF for Boater Survey Grant

Approval of hiring employees for LAS and Boater Survey Grants with payroll through IASCD

Approval of letter to K-S SWCD re boater surveys at Bay View

Approval of MOA with U.S. Army Corps of Engineers

Approval of signing letter of engagement with Leonard Schulte, CPA

Approval of Jamie pursuing Inland Northwest Community Foundation Grant for Lake*A*Syst

Approval of \$150 dues to RC&D and Herman as representative with Vern as alternate

Approval of changing mileage reimbursement from \$.505 to \$.585

Approval of keeping tree seedling prices the same for 2009 unless raised by RC&D

Approval of paying \$15 rental for Extension Meeting Room for Division I Forestry Tour

Approval of entering Executive Session

Approval of exiting Executive Session

Approval of either a \$1 raise for Linda or an increase of \$150 for her medical insurance

All services of the Bonner Soil & Water Conservation District and the USDA Natural Resources Conservation Service are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 263-5310 five (5) days prior to the meeting so that suitable arrangements can be made.